

YOUTHDOTCOM - TRAINEE WEEKLY PROGRESS REPORT

NAME: Lewis Duncan W/C: Monday 4 September 2000

| CRITERIA | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | COMMENTS |
|-------------------------|--------|---------|------------------------------|-----------|--------|----------|
| Attendance | X | X | ✓ P.M. | ✓ All Day | ✓ | |
| Attitude | / | / | Good | Good | Good | |
| Daily Planning Briefing | | | ✓ | ✓ | ✓ | |
| Daily Work Schedule | | | I.C.T. E.MAIL Internet | Same → | | |
| Work Place Neat & Tidy | | | ✓ | ✓ | ✓ | |
| De-Briefing & Review | | | ✓ | ✓ | ✓ | |
| Other Information | | | N/A | N/A | N/A | |

STAFF COMMENTS: Lewis started Mon-Wed @ 9.0 am, however, quickly caught up and assisted with work load. Willing to assist with any task and likes to be kept busy

STAFF SIGNATURE: Sharon A Bayel

DATE: 8 September 2000